

# REQUIREMENTS FOR GRADUATE APPLICANTS

---

Persons seeking admission to a graduate degree program at Clayton State University must hold a baccalaureate degree from an institution accredited by an appropriate regional accrediting association or its international equivalent prior to the expected semester of matriculation.

Specific information about applying to the School of Graduate Studies can be obtained from the Office of Graduate Admissions (<https://clayton.edu/admissions/grad/index/>) located in Edgewater Hall.

If you need assistance or have questions about admissions, please contact the Office of Graduate Admissions at 678-466-4115 or [graduate@clayton.edu](mailto:graduate@clayton.edu). ([graduate@clayton.edu](mailto:graduate@clayton.edu))

Generally, applicants must submit the following information by the application deadlines:

- a. Online Application and \$50 non-refundable application fee.
- b. Official transcript from the degree-granting institution.
- c. Any supporting documentation required by specific graduate programs. Go to the School of Graduate Studies Programs (<https://www.clayton.edu/graduate/programs/>) page.
- d. Official scores on the Graduate Record Examination (GRE) or Graduate Management Admissions Test (GMAT), if required by graduate program of interest.

An application should not be submitted earlier than one year prior to the term for which admission is desired. Admission is for a specific term. If the student is unable to enroll for the term indicated in the letter of admission, Graduate Enrollment Services should be informed immediately. Offers of admission to the University are often contingent upon the subsequent receipt of official college or university transcripts indicating satisfactory performance and verification of baccalaureate and graduate degrees.

Students who are enrolled in the seated Master of Business Administration, Master of Public Administration, Master of Health Administration, Master of Arts in Liberal Studies, Master of Science in Family Nurse Practitioner, Master of Science in Clinical/Counseling Psychology, and the Master of Arts in Teaching must complete an Immunization form in its entirety. The form is available on the University Health Services website (<https://www.clayton.edu/uhs/>). The form must be forwarded to University Health Services prior to registration. Clayton State University reserves the right to cancel the admission or readmission of any applicant whose health record indicates the existence of a condition which may be harmful to members of the University community.