

PARALEGAL STUDIES, AS

The purpose of the Paralegal Studies Program is to provide students with the skills necessary to perform specifically delegated substantive legal work under the supervision of an attorney. Please note that paralegals and other non-lawyers may not provide legal services directly to the public, except as permitted by law.

The associate degree is designed mainly for students who have not attended college before or those who have a limited amount of previous college credit. All of the paralegal courses in the certificate program are included in the associate degree.

Program Requirements

Code	Title	Credit Hours
Core Curriculum Areas A - E (https://catalog.clayton.edu/graduation-requirements/undergraduate-graduation-requirements/core-curriculum/)		42
All Core Curriculum requirements for the Paralegal Studies, AS degree are shown under Core Curriculum in the Graduation Requirements section of the Undergraduate Catalog.		
Lower Division Major Requirements (Area F)		18
PARA 1101	Introduction to Law & Ethics ¹	3
PARA 2203	Civil Litigation	3
PARA 2205	Legal Research & Writing	3
Any 2000-level PARA course		3
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Any 2000-level PARA course		3
Total Credit Hours		60

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Students who do not achieve a grade of C or higher in PARA 1101 Introduction to Law & Ethics must re-take PARA 1101 Introduction to Law & Ethics and achieve a grade of C or higher before taking any other PARA classes.

Suggested Course Sequence

Please Note: This is a suggested course sequence and assumes a starting freshman with no prior college credit.

Course	Title	Credit Hours
First Year		
First Semester		
ENGL 1101	English Composition I ^{Core Area A1}	3
Non-Science/Math Course ^{Core Area A2}		3
CRIT 1101	Critical Thinking ^{Core Area B1}	3
POLS 1101	American Government ^{Core Area E1}	3
PARA 1101	Introduction to Law & Ethics [*]	3
CSU 1000	First Year Seminar	1
Credit Hours		16
Second Semester		
ENGL 1102	English Composition II ^{Core Area A1}	3
Literature, Philosophy, or Foreign Language Course ^{Core Area C1}		3
Science with Lab ^{Core Area D1}		4
PARA 2203	Civil Litigation	3

PARA 2205	Legal Research & Writing	3
Credit Hours		16
Second Year		
First Semester		
Fine Arts or Intermediate Foreign Language ^{Core Area C2}		3
Science Course without Lab ^{Core Area D1}		3
HIST 1111	Survey-PreModern World History ^{Core Area E2}	3
or HIST 1112	or Survey of Modern World History	
or HIST 2750	or Critical Trends and Issues	
or POLS 2401	or Intro to Global Issues	
Lower Division Major Requirement ¹		3
Lower Division Major Requirement ¹		3
Credit Hours		15
Second Semester		
Foreign Language or Communication Course ^{Core Area B2}		2-3
Science, Math, or Technology Course ^{Core Area D2}		3
HIST 2111	Survey of US History to 1877 ^{Core Area E3}	3
or HIST 2112	or US HIST Since Reconstruction	
Behavioral Sciences ^{Core Area E4}		3
Lower Division Major Requirement ¹		3
Credit Hours		14-15
Total Credit Hours		61-62

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Students who do not achieve a grade of C or higher in PARA 1101 must re-take PARA 1101 and achieve a grade of C or higher before taking any other PARA classes.

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PARA Lower Division Options - Students must choose three of the following:

- PARA 2209 Business Organizations
- PARA 2211 Computers in the Law
- PARA 2213 Real Estate Law
- PARA 2223 Wills, Trusts and Probate Law
- PARA 2225 Family Law
- PARA 2235 Law Office Skills